

VACANCY

Financial Officer

(Full time, 40 hrs.)

As a Financial Officer, you are responsible for maintaining accurate, timely, and complete financial administration for Schothorst Feed Research B.V and Stichting De Schothorst. The role ensures reliable financial records, supports project administration, and contributes to compliance with internal controls, statutory requirements, and reporting obligations.



KEY RESPONSIBILITIES

- Ensure accurate and timely processing of the financial administration.
- Support project administration, cost allocation, and financial traceability.
- Safeguard correctness, completeness, and consistency of financial data.
- Contribute to VAT compliance and statutory reporting obligations.
- Support monthly, quarterly, and year-end financial closings.

KEY TASKS

- Book and specify purchase invoices on a daily basis.
- Process bank statements and financial transactions.
- Prepare and execute payment runs.
- Prepare and submit VAT returns.
- Register and verify hours, including animal care hours.
- Maintain the fixed assets administration.
- Process internal intercompany and foundation settlements.
- Invoice projects and recharge costs to customers.
- Monitor receivables and follow up on outstanding payments.
- Support financial closings, including general ledger reconciliations.



COMPETENCIES

- High level of accuracy and attention to detail.
- Independent and structured working style.
- Proactive mindset with strong ownership.
- Sound financial and bookkeeping knowledge.
- Discretion, integrity, and reliability.
- Clear professional communication skills.

CANDIDATE PROFILE

- MBO degree in Financial Administration or equivalent.
- Relevant experience in a financial administrative role.
- Experience with Exact is an advantage.
- Good command of Dutch and English, both written and spoken.
- Affinity with project-based financial administration.

WHAT WE OFFER

- A responsible financial role in an internationally respected research company
- Salary range: € 2883 – € 4192 gross/month (all-incl.) + pension and benefits
- Office Based
- Development opportunities in a science-driven organisation

More information?

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SCHOTHORST FEED RESEARCH

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JOIN US!

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